

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JULY 13, 2016, AT 7:00 PM**

- I. Call to Order Action
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Consent Agenda Action
  - A. Secretary's Report
    - Minutes of the Regular Board of Trustees Meeting 6/8/16 (in packet)
  - B. Approval of Expenditure Warrants
    - 1. Bill List for 6/30/16 in the Amount of \$7,800.62 (in packet)
    - 2. Bill List for Electronic Funds Transfer to IMRF Dated 6/30/16 in the Amount of \$14,436.88 (in packet)
    - 3. Bill List for 7/13/16 in the Amount of \$33,403.92 (in packet)
    - 4. Bill List for 7/13/16(c) in the Amount of \$8,683.70 (in packet)
    - 5. Payroll Dated 7/15/16 and 7/29/16
    - 6. Bill List for 7/13/16(a)
  - C. Committee Reports
    - 1. Budget – Minutes Dated 6/15/16 (in packet)
    - 2. Public Relations – No Report
    - 3. Policy – Minutes Dated 6/15/16 (in packet)
    - 4. Personnel & Salary – Minutes Dated 6/15/16 (in packet)
    - 5. Building – No Report
    - 6. Planning – Minutes Dated 6/15/16 (in packet)
    - 7. Audit – No Report
    - 8. Finance – No Report
- VI. Treasurer's Report Action
- VII. Correspondence
- VIII. Executive Director's Report
  - "On the Same Page" Presentation by Adult Services Department Manager
- IX. Presidents Report
  - Trustee's Report
- X. Friends of the Library Report
- XI. RAILS Report
- XII. Roselle Public Library Foundation Report
- XIII. Unfinished Business

#### XIV. New Business

- A. Ordinance No. 2016-4, Authorizing Levy of an Additional Tax for the Maintenance Repairs and Alteration of the Library Building and Equipment Action
- B. Adopt Tentative Budget and Appropriation Ordinance for Fiscal Year 2016/2017 Action
- C. Approve Legal Notice for Budget and Appropriation Public Hearing Scheduled for September 14, 2016, at 7:00 p.m.
- D. Secretary's Audit Action  
(choose and schedule two Trustees to review Minutes for FY 15/16)
- E. Certificate Listing the Board of Trustees, Names, Addresses, Board Office and Term of Office Action
- F. Resolution No. 2016-4, Resolution Amending Resolution 2016-4 Changing Authorizing Officer on Account through Established Account for Chase Bank US, Pursuant to the Use of a Business Card Account Action
- G. Executive Session Minutes for Auditor Action
- H. Approval of Bingo Tent Use of Library's North Parking Lot during the Taste of Roselle Request and Need for Library to be an Additional Insured on their Certificate of Insurance Action
- I. Renewal of BMO Harris Bank Safety Deposit Box for Period 7/15/16-7/14/17 (Bill List Dated 7/13/16(b) in the Amount of \$65.00, if Approved) Action
- J. Library Memorial for Former Trustee Action
- K. Closed or Executive Session Pursuant to (5ILCS 120/2 Open Meetings (c) (21) Discussion of Minutes of Meetings Lawfully Closed Under this Act, Whether for Purposes of Approval by the Body of the Minutes or Semi-Annual Review of the Minutes Mandated by Section 2.06 Action
- L. Vote after Review Executive Session Minutes (5ILCS 120/2.06) Action

#### Agenda for July 20, 2016, Committee of the Whole Meetings Beginning at 7:00 p.m.

- A. Building Committee of the Whole Meeting
  - Building Update by Maintenance Technician, Steven Schreiner
- B. Budget Committee of the Whole Meeting
  - Discussion of any changes to the Budget and Appropriation Ordinance
- C. Planning Committee of the Whole Meeting
  - 1. Draft of IPLAR
  - 2. Brief by Attorney Discussion
- D. Policy Committee of the Whole Meeting
  - 1. Freedom of Information Update for Posting and the Library Policy Manual (pages 4-5 thru 4-7) and Request (page 4-8)
  - 2. Organization Chart for Posting and the Personnel Handbook
  - 3. Review Complete Management Policy for Library Policy Manual for August Approval
- E. Personnel and Salary Committee of the Whole Meeting
  - Exempt Salary Ranges for Approval in August (minimum requirement of \$47,476 per year before 12/1/16)

#### XVI. Citizens Comments/Questions

#### XVII. Adjourn

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
CONFERENCE ROOM  
JULY 24, 2016  
1:45 PM**

- I. Call to Order Action
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Approval of Waiver of \$2,000,000 Umbrella Liability Requirement for  
Murphy Plumbing in Order to Accept Proposal for Sump Pump  
Replacement
- V. Public Comment
- VII. Adjournment