

**ROSELLE PUBLIC LIBRARY DISTRICT
AGENDA FOR PUBLIC HEARING
BUDGET & APPROPRIATIONS
FOR FISCAL YEAR 2016/2017
SEPTEMBER 14, 2016
7:00 P.M.**

- I. Call to Order

- II. Pledge of Allegiance

- III. Public Comment and Questions Regarding the Budget and Appropriations for Fiscal Year 2016/2017

- IV. Adjourn

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 14, 2016, AT 7:00 P.M.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Consent Agenda Action
 - A. Secretary's Report
 - Minutes of the Regular Board of Trustees Meeting 8/10/16
(in packet)
 - B. Approval of Expenditure Warrants
 - 1. Bill List for 8/17/16 in the Amount of \$1,935.03 (in packet)
 - 2. Bill List for 8/31/16 in the Amount of \$909.54 (in packet)
 - 3. Bill List for Electronic Funds Transfer to IMRF Dated 8/31/16 in
the Amount of \$13,765.92 (in packet)
 - 4. Bill List for 9/14/16 in the Amount of \$49,254.85 (in packet)
 - 5. Payroll for 9/15/16 and 9/30/16
 - 6. Bill List for 9/14/16(a)
 - C. Committee Reports
 - 1. Budget – Minutes Dated 8/17/16
 - 2. Public Relations – No Report
 - 3. Policy – Minutes Dated 8/17/16
 - 4. Personnel & Salary – No Report
 - 5. Building – No Report
 - 6. Planning – Minutes Dated 8/17/16
 - 7. Audit – No Report
 - 8. Finance – Minutes Dated 8/17/16
- VI. Treasurer's Report
- VII. Correspondence
- VIII. Executive Director's Report
- IX. President's Report
 - Trustee's Report
- X. Friends of the Library Report
- XI. RAILS Report
- XII. Roselle Public Library Foundation Report
- XIII. Unfinished Business

- XIV. New Business
 - A. Adopt Ordinance 2016-5, Final Budget and Appropriation Ordinance for Fiscal Year 2016/2017 Action
 - B. Approve Certified Estimate of Revenue by Source Action
 - C. Approve Revised Policy for Circulation of Materials for Library Policy Manual Action
 - D. Approve Annual Report Brochure for FY 2015/2016 Action
 - E. Guest Cost for Holiday Event Scheduled for Staff/Trustees on 12/9/16 Action

Agenda for September 14, 2016 Committee of the Whole Meeting

- A. Building Committee of the Whole Meeting
 - 1. Update Provided by Maintenance Technician, Steven Schreiner
 - 2. Third Party Roofing Consultant
- B. Budget Committee of the Whole Meeting
 - Draft Ordinance Levying and Assessing Taxes
- C. Policy Committee of the Whole Meeting
 - 1. Revised Draft of Ordinance 2016-6, Establishing Late Fees and Penalties
 - 2. Alcoholic Liquors Sales Policy – New Policy
 - 3. Review of Investment Policy from Library Policy Manual, Section Collateralization
- D. Finance Committee of the Whole Meeting
 - Continued Discussion on Investments in Illinois Funds Alternatives in Accordance with the Library’s Investment Policy
- E. Personnel and Salary Committee of the Whole Meeting
 - 1. Revised Death in Family for Personnel Handbook to Include Illinois Child Bereavement Leave Act
 - 2. Revised Sick Pay for Personnel Handbook
- F. Planning Committee of the Whole Meeting
 - 1. Per Capita Grant Application Requirement Review – Standard Chapter Review: Chapter 6, “Access” of *Serving Our Public 3.0*
 - 2. Intergovernmental Agreement (IGA) with Roselle Park District for Library Services
- XV. Citizen Comments/Questions
- XVI. Adjourn