AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
OCTOBER 12, 2016
7:00 P.M.

I. Call to Order

II. Pledge of Allegiance

III. Adoption of Agenda — Action

IV. Public Comment

V. Consent Agenda — Action

A. Secretary's Report
1. Minutes of the Budget and Appropriation Public Hearing 9/14/16
2. Minutes of the Regular Board of Trustees Meeting 9/14/16

B. Approval of Expenditure Warrants
1. Bill List for 9/21/16 in the Amount of $4,531.66
2. Bill List for 9/30/16 in the Amount of $470.95
3. Bill List for IMRF Electronic Payment Transfer Dated 9/30/16 in the Amount of $13,755.80
4. Payroll for 10/14/16 and 10/31/16
5. Bill List Dated 10/12/16 in the Amount of $29,419.86
6. Bill List for 10/12/16(a) (not in packet)

C. Committee Reports
1. Budget – Minutes Dated 9/21/16
2. Public Relations – No Report
3. Policy – Minutes Dated 9/21/16
4. Personnel & Salary – Minutes Dated 9/21/16
5. Building – Minutes Dated 9/21/16
6. Planning – Minutes Dated 9/21/16
7. Audit – No Report
8. Finance – Minutes Dated 9/21/16

VI. Treasurer's Report

VII. Correspondence

VIII. Executive Director's Report

IX. Presidents Report
- Trustee's Report

X. Friends of the Library Report

XI. RAILS (Reaching Across Illinois Library System) Report

XII. Roselle Public Library Foundation Report

XIII. Unfinished Business

XIV. New Business

A. Set Date for Truth-In-Taxation Act Public Hearing (November 9, 2016, at 7:00 p.m.) — Action

B. Resolution No. 2016-6, Resolution to Determine Estimate of Funds Needed for FY 2016/2017 — Action

C. Ordinance No. 2016-6, Establishing Late Fees and Penalties — Action

D. Medical Insurance Selection and Library Funded HRA Amount for Employee and Family Coverage — Action
(proposed plan BlueCross BlueShield of IL Plan #HDHP B520PPO with same HRA Library funding for Plan Year Beginning 12/1/16)

E. Approve Snow Plowing Contract — Action

F. Revised Death in the Family for Personnel Handbook — Action

G. Resolution No. 2016-7, Intergovernmental Agreement for Library Services to Non-Resident Roselle Park District Employees — Action

H. Select Date for Certificate of Deposit Maturing at Itasca Bank & Trust on November 1, 2016

<u>Agenda for October 19, 2016, Committee of the Whole Meetings</u>

A. Finance Committee of the Whole Meeting
   1. Continued Discussion on Investments in Illinois Fund Alternatives in Accordance with Library's Investment Policy
   2. Presentation by Kenneth Herdeman of Ehers Investment Partners

B. Budget Committee of the Whole Meeting
   - Final Draft Ordinance Levying and Assessing Taxes, Presented

C. Audit Committee of the Whole Meeting
   - Preliminary Audit

D. Policy Committee of the Whole Meeting
   1. Continued Review of New Policy, Sales of Alcoholic Liquor Limited, for Library Policy Manual
   2. Revised Investment Policy for Library Policy Manual
   3. Ordinance
      a) Reimbursement of all Travel, Meal and Lodging Expenses of Officers and Employees
      b) Pre-Estimation Standardized Form of Cost, Name, Job Title or Office, Dates of Travel and Nature of Official Business
      c) Deletion of Travel, Lodging, and Meal Reimbursement Policy found on page 49 of the Personnel Handbook

E. Personnel and Salary Committee of the Whole Meeting
   - Revised Sick Pay Policy for Personnel Handbook

F. Building Committee of the Whole Meeting
   - Library Roof and Special Reserve Funds Available

XV. Citizen Comments/Questions

XVI. Adjourn

AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT
SPECIAL BOARD OF TRUSTEES MEETING
CONFERENCE ROOM
OCTOBER 19, 2016
7:00 P.M.

I. Call to Order

II. Pledge of Allegiance

III. Adoption of Agenda

IV. Approve Truth-in-Taxation Act Notice for Publication Action

V. Approve Opening a Money Market Account at Itasca Bank & Trust Action

VI. Determine Disposition of Certificate of Deposit Maturing on 11/1/16 held at Itasca Bank& Trust Action

VII. Director's Comments

VIII. Trustee Comments

IX. Public Comments/Questions

X. Adjournment