

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
FEBRUARY 8, 2017, AT 7:00 PM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Investment Policy Presentation from Law Firm Klein, Thorpe and Jenkins
- VI. Consent Agenda Action
  - A. Secretary's Report
    - 1. Minutes of the Regular Board of Trustees Meeting 1/11/17 (in packet)
    - 2. Minutes of the Special Board of Trustees Meeting 1/18/17 (in packet)
    - 3. Minutes of the Special Board of Trustees Meeting 1/25/17 (in packet)
  - B. Approval of Expenditure Warrants
    - 1. Bill List Dated 1/18/17 in the Amount of \$6,297.05 (in packet)
    - 2. Bill List Dated 1/31/17 in the Amount of \$517.28 (in packet)
    - 3. Bill List for IMRF Electronic Funds Transfer Payment Dated 1/31/17 in the Amount of \$12,602.89 (in packet)
    - 4. Bill List for 2/8/17 in the Amount of \$28,415.11 (in packet)
    - 5. Payroll for 2/15/17 and 2/28/17
    - 6. Bill List for 2/8/17(a)
  - C. Committee Reports
    - 1. Budget – Minutes Dated 1/18/17 (in packet)
    - 2. Public Relations – No Report
    - 3. Policy – Minutes Dated 1/18/17 (in packet)
    - 4. Personnel & Salary – Minutes Dated 1/18/17
    - 5. Building – Minutes Dated 1/18/17
    - 6. Planning – Minutes Dated 1/18/17 (in packet)
    - 7. Audit – No Report
    - 8. Finance – No Report
- VII. Treasurer's Report
- VIII. Correspondence
- IX. Executive Director's Report
- X. Presidents Report
  - Trustee's Report
- XI. Friends of the Library Report

- XII. RAILS Report
- XIII. Roselle Public Library Foundation Report
- XIV. Unfinished Business
- XV. New Business
  - A. Certify Statement of Cash Receipts and Disbursements 7/1/16-12/31/16 Action
  - B. Dewberry Architect Roof Proposal Action
  - C. Revised Employee Development Policy for the Personnel Handbook Action
  - D. Revised Sick Pay Policy for the Personnel Handbook Action
  - E. Approve Employee Recognition Bonus of \$300.00 for LTA Earned Action
  - F. Revised Maintenance Technician Job Position Description Action
  - G. Maintenance Substitute Job Position Description Action

Agenda for February 15, 2017, Committee of the Whole Meeting

- A. Planning Committee of the Whole Meeting
  - 1. Presentation of Science Grant Kit Award by Norm Phoenix of IEEE Chicago Section
  - 2. Update on Strategic Plan Ad Hoc Committee
  - 3. Discuss Board Self-Evaluation Worksheet
- B. Budget Committee of the Whole Meeting
  - 1. Presentation of First Estimate of Projected Income for FY 2017/2018
  - 2. Review Salary Recommendations for FY 2017/2018
  - 3. Review Department Staffing Requests for FY 2017/2018
- C. Policy Committee of the Whole Meeting
  - Continued Discussion on Investment Policy from Library Policy Manual
- XVI. Citizen Comments/Questions
- XVII. Adjourn