

**AGENDA FOR THE ROSELLE PUBLIC LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JULY 12, 2017, AT 7:00 PM**

- I. Call to Order Action
- II. Pledge of Allegiance
- III. Adoption of Agenda Action
- IV. Public Comment
- V. Consent Agenda Action
  - A. Secretary's Report
    - 1. Minutes of the Regular Board of Trustees Meeting Dated 6/14/17 (in packet)
    - 2. Minutes of the Special Board of Trustees Meeting Dated 6/21/17 (in packet)
  - B. Approval of Expenditure Warrants
    - 1. Bill List for 6/30/17 in the Amount of \$13,643.21 (in packet)
    - 2. Bill List for Electronic Funds Transfer to IMRF Dated 6/30/17 in the Amount of \$13,578.61 (in packet)
    - 3. Bill List for 7/12/17 in the Amount of \$31,351.42 (in packet)
    - 4. Bill List for 7/12/17(A) in the Amount of \$1,574.92 (in packet)
    - 5. Payroll Dated 7/14/17 and 7/31/17  
(Paylocity Check #12123 reported lost. Replaced with Library Check #41666 Dated 6/30/17)
    - 6. Bill List for 7/12/17(B)
  - C. Committee Reports
    - 1. Budget – Minutes Dated 6/21/17 (in packet)
    - 2. Public Relations – No Report
    - 3. Policy – Minutes Dated 6/21/17 (in packet)
    - 4. Personnel & Salary – No Report
    - 5. Building – No Report
    - 6. Planning – Minutes Dated 6/21/17 (in packet)
    - 7. Audit – No Report
    - 8. Finance – Minutes Dated 6/21/17 (in packet)
- VI. Treasurer's Report Action
- VII. Correspondence
- VIII. Executive Director's Report
- IX. Presidents Report  
- Trustee's Report
- X. Friends of the Library Report
- XI. RAILS Report
- XII. Roselle Public Library Foundation Report

- XIII. Unfinished Business
- XIV. New Business
  - A. Ordinance No. 2017-3, Authorizing Levy of an Additional Tax for the Maintenance Repairs and Alteration of the Library Building and Equipment Action
  - B. Adopt Tentative Budget and Appropriation Ordinance No. 2017-4 for Fiscal Year 2017/2018 Action
  - C. Approve Legal Notice for Budget and Appropriation Public Hearing Scheduled for September 13, 2017, at 7:00 p.m. Action
  - D. Secretary's Audit Action  
(choose and schedule two Trustees to review Minutes for FY 16/17)
  - E. Certificate Listing the Board of Trustees, Names, Addresses, Board Office and Term of Office Action
  - F. Review of Executive Session Minutes (5ILCS 120/2.06) Action
  - G. Executive Session Minutes for Auditor Action
  - H. Approve Fines Amnesty During the Month of September Action
  - I. Approve Vendor Certificate of Insurance Requirement Policy for Library Policy Manual Action
  - J. Revised Library Card Registration Policy for Library Policy Manual Action

Agenda for Committee of the Whole Meetings Scheduled for July 19, 2017

- A. Finance Committee of the Whole Meeting
  - Continued Discussion on Retaining Cash Management Investment Services Firm
- B. Budget Committee of the Whole Meeting
  - Discussion of any changes to the Budget and Appropriation Ordinance
- C. Policy Committee of the Whole Meeting
  - 1. Freedom of Information Update for Posting and the Library Policy Manual (pages 4-5 thru 4-7)
  - 2. Review Organizational Chart for Posting and Personnel Handbook (no changes, I can forward current one)
- D. Planning Committee of the Whole Meeting
  - 1. Draft of IPLAR
  - 2. Review of Chapter 12 "Safety" of *Serving our Public 3.0* for FY18 Per Capita Grant Application
  - 3. Review of Chapters 1-5 of *Trustee Facts File 4th* edition for FY 18 Per Capita Grant Application
- XVI. Citizens Comments/Questions
- XVII. Adjourn