

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING  
MARCH 16, 2016**

**CALL TO ORDER**

Chairman Harold called the meeting to order at 7:22 p.m.

**ATTENDANCE**

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, and Elaine Pizzicaro. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There was (1) Committee Member absent: Priscilla Spencer.

**AGENDA**

The agenda items for the Budget Committee of the Whole meeting were: 1) Analysis of Expenditures in Current Budget Year FY 2015/2016; and 2) Presentation of First Draft of Working Budget for FY 2016/2017.

**DISCUSSION**

The Analysis of Expenditures in Current Budget year, FY 2015/2016, report was discussed. There are two (2) areas with overages: telephone and newsletter postage. All other areas are within budget.

The first draft of the Working Budget for FY 2016/2017 was reviewed. The tuition reimbursement was added due to possible requirement by RAILS' and New System Membership Standards. The legal fee line item was increased due to increased legal fee rates. NIMEC/Electric expenses were also increased due to an increase in electric rates. The draft budget will be revised going forward and reviewed again by the Board.

**ADJOURNMENT**

Chairman Harold adjourned the meeting at 7:42 p.m.

Susan K Harold  
Chairman & Recording Secretary, Sue Harold

4/13/16  
Date

Elaine Pizzicaro  
Approved: (Secretary to Sign)

4-13-2016  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING  
MARCH 16, 2016**

**CALL TO ORDER**

Chairman Oprechak called the meeting to order at 7:43 p.m.

**ATTENDANCE**

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, Thomas Piorkowski, and Elaine Pizzicaro. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There was (1) Committee Member absent: Priscilla Spencer.

**AGENDA**

The agenda item for the Building Committee of the Whole meeting was discussion of building maintenance projected costs for FY 2016/2017.

**DISCUSSION**

To start and figure out costs for things for the building for FY 2016/2017, the Board will be using the new maintenance software spreadsheets. The Committee may need Maintenance Technician Steven Schreiner to report to the Board on what may be needed to do at the Library pertaining to Maintenance.

**ADJOURNMENT**

Chairman Oprechak adjourned the meeting at 7:52 p.m.

  
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Chairman & Recording Secretary, Gary Oprechak

04/13/16  
Date

  
\_\_\_\_\_  
Approved: (Secretary to Sign)

4-13-16  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING  
MARCH 16, 2016**

**CALL TO ORDER**

Chairman Piorkowski called the meeting to order at 7:52 p.m.

**ATTENDANCE**

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, and Elaine Pizzicaro. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There was (1) Committee Member absent: Priscilla Spencer.

**AGENDA**

The agenda items for the Policy Committee of the Whole meeting were: 1) Collection Management Policy, Section VIII, B – Foreign Language, C – Large Print Collection, D – Periodicals, E – Young Adult/Teen Collection, F – Textbook Collection, G – Fiction, H – Non Print (pages 5-13 to 5-18); and 2) Policy Providing for Defense and Indemnification of Library Board Members

**DISCUSSION**

The Committee reviewed the proposed changes to the Collection Management Policy for Section VIII. Tom Piorkowski suggested lowercase for a letter in B. Tom Piorkowski made a comment for E4, accepted. Elaine Pizzicaro made comment for bottom of 5-15, accepted. Elaine Pizzicaro made comments on H1 in regards to a comma and how often it should be evaluated. Executive Director Cawley clarified the wording, and all agreed. Tom Piorkowski made a comment on H3, accepted. Elaine Pizzicaro had questions on H4 regarding evaluation of policy, which was added.

Sue Harold took the lead in presenting information to the Board for the Policy Providing for Defense and Indemnification of Library Board Members, as was her proposal. Gary Oprenchak asked for clarification. Sue Ellen Eichholz proposed a change. Executive Director Cawley responded by referring to insurance policy. Sue Ellen recommended transferring language from insurance policy to Library Policy. Elaine Pizzicaro made a similar proposal to clarify. Discussion over wording ensued. Sue Ellen Eichholz suggested rewriting Policy. Further discussion will be at the April Committee of the Whole meeting.

**ADJOURNMENT**

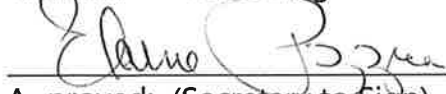
Chairman Piorkowski adjourned the meeting at 8:14 p.m.



Chairman & Recording Secretary, Thomas Piorkowski

4/13/2016

Date



Approved: (Secretary to Sign)

4.13.2016

Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING  
MARCH 16, 2016**

**CALL TO ORDER**

Chairman Eichholz called the meeting to order at 8:15 p.m.

**ATTENDANCE**

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Sue Ellen Eichholz, Sue Harold, Gary Oprenchak, Thomas Piorkowski, and Elaine Pizzicaro. Also in attendance was Executive Director, Amy Cawley.

**ABSENT**

There was (1) Committee Member absent: Priscilla Spencer.

**AGENDA**

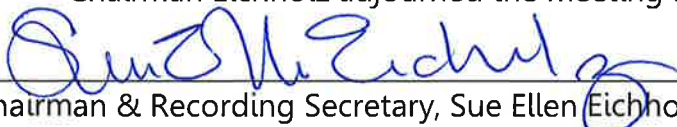
The agenda item for the Planning Committee of the Whole meeting was additional venues for discussion for Holiday Appreciation Event for 2016.

**DISCUSSION**

The Committee agreed to hold the event on December 9, 2016, in the evening. First venue choice was Holiday Inn, if they would waive the \$300.00 set-up fee. The second venue choice was Glendale Lakes Golf Club.

**ADJOURNMENT**

Chairman Eichholz adjourned the meeting at 8:32 p.m.

  
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Chairman & Recording Secretary, Sue Ellen Eichholz

4.13.2016  
Date

  
\_\_\_\_\_  
Approved: (Secretary to Sign)

4.13.2016  
Date