

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET COMMITTEE OF THE WHOLE MEETING
DECEMBER 13, 2017**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:47 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Ellen Eichholz, Sue Harold, Gary Oprechak, and Tom Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There was one Trustee absent: Priscilla Spencer.

AGENDA

The agenda item for the Budget Committee of the Whole meeting was to review draft Annual Report brochure.

DISCUSSION

The Committee asked questions and provided comments about the 2016-2017 fiscal year draft Annual Report Brochure. There was discussion about ways to broaden the distribution of the brochure, including contacting local grade schools to have it included with the "electronic backpacks" or with paper notices that are sent home at the end of the school week. The Brochure will be publicized via the Library's website and social media platforms, added to the Library kiosk at the train station, etc. Due to time constraints, the Brochure will not be mailed to each Roselle household, but a mailing will be done next year with the 2017-2018 Brochure.

ADJOURNMENT

Chairman Harold adjourned the meeting at 7:57 p.m.

Susan K. Harold
Chairman & Recording Secretary, Sue Harold

1/10/2018
Date

Terrell Barnes, pro tempore
Approved: (Secretary to Sign)

1/10/2018
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PERSONNEL AND SALARY
COMMITTEE OF THE WHOLE MEETING
DECEMBER 13, 2017**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 7:57 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Tom Piorkowski, Sue Harold, Gary Oprenchak, Terrell Barnes, and Len Baumgart. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There was one absent Committee Member: Priscilla Spencer.

AGENDA

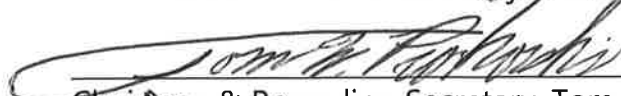
The agenda item for the Personnel and Salary Committee of the Whole meeting was staff bonus.

DISCUSSION


Executive Director Millsap asked staff to give bonus to Youth Services Department Manager Lawson in light of excellent work including Cocoa Crawl. Executive Director Millsap asked for \$1,500.00. Len Baumgart asked about history of such bonuses. General consent. Types of bonuses in general discussed. All agreed to give Kristen Lawson bonus. Business Office Manager Debbie Green will examine numbers.

ADJOURNMENT

Chairman Piorkowski adjourned the meeting at 8:03 p.m.



Chairman & Recording Secretary, Tom Piorkowski

 *pro Temp*

Approved: (Secretary to Sign)

1-10-2018
Date

1-10-2018
Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE PLANNING COMMITTEE OF THE WHOLE MEETING
DECEMBER 13, 2017**

CALL TO ORDER

Chairman Eichholz called the meeting to order at 8:03 p.m.

ATTENDANCE

Six (6) Committee Members were in attendance at the start of the meeting: Sue Ellen Eichholz, Tom Piorkowski, Sue Harold, Gary Oprenchak, Terrell Barnes, and Len Baumgart. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

There was one absent Committee Member: Priscilla Spencer.

AGENDA

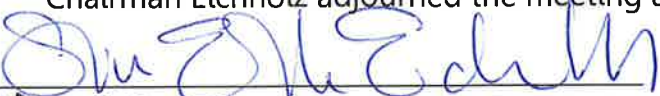
The agenda item for the Planning Committee of the Whole meeting was draft of Intergovernmental Agreement with Village of Roselle.

DISCUSSION

- Village of Roselle will pay a percentage – not full for snow management of parking lot.
- Hours Monday – Thursday 9:00 p.m. – 2:00 a.m.; Friday, Saturday, Sunday 5:00 p.m. – 2:00 a.m.
- Twenty-eight (28) percent lot hours go to the Village of Roselle
- Signage will be posted by the Village
- Have right to terminate within five (5) years
- Board likes information presented
- Lawyers will work

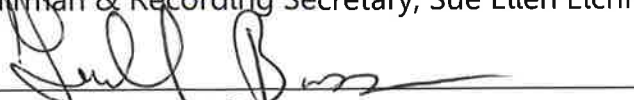
ADJOURNMENT

Chairman Eichholz adjourned the meeting at 8:23 p.m.



Chairman & Recording Secretary, Sue Ellen Eichholz

1-10-18
Date



Approved: (Secretary to Sign)

1-10-18
Date