

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE BUDGET/FINANCE COMMITTEE OF THE WHOLE MEETING
JULY 10, 2019**

CALL TO ORDER

Chairman Harold called the meeting to order at 7:32 p.m.

ATTENDANCE

Four (4) Committee Members were in attendance at the start of the meeting: Kory Atkinson, Len Baumgart, Sue Harold, and Tom Piorkowski. Priscilla Spencer arrived at 7:44 p.m. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

Two (2) Committee Members were absent: Terrell Barnes and Sue Ellen Eichholz.

AGENDA

The agenda items for the Budget/Finance Committee of the Whole meeting were: 1) Discussion of any changes to the Budget and Appropriation Ordinance; 2) Draft Memoranda of Understanding.

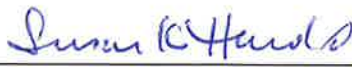
DISCUSSION

The Executive Director provided Ordinance 2019-5, Budget and Appropriations Ordinance. There were no questions or comments.


The Executive Director had also provided a Memorandum of Understanding for use with the Foundation and the Friends. Now that the Friends will be getting a 501(c) (3), it's an appropriate time to document roles and responsibilities, financial guidelines, etc. She will present the MOU to both groups at their respective upcoming meetings.

ADJOURNMENT

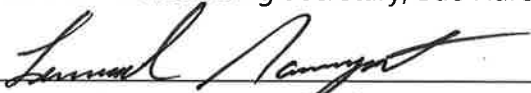
Chairman Harold adjourned the meeting at 7:47 p.m.



Chairman & Recording Secretary, Sue Harold



Date



Approved: (Secretary to Sign)



Date

**ROSELLE PUBLIC LIBRARY DISTRICT
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING
JULY 10, 2019**

CALL TO ORDER

Chairman Piorkowski called the meeting to order at 8:02 p.m.

ATTENDANCE

Five (5) Committee Members were in attendance at the start of the meeting: Kory Atkinson, Len Baumgart, Sue Harold, Tom Piorkowski, and Priscilla Spencer. Also in attendance was Executive Director, Samantha Millsap.

ABSENT

Two (2) Committee Members were absent: Terrell Barnes and Sue Ellen Eichholz.

AGENDA

The agenda items for the Policy Committee of the Whole meeting were to review: 1) Personnel Handbook Revisions; and 2) Spending Authority Policy Revision.

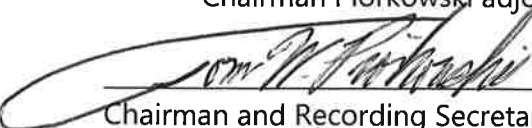
DISCUSSION

The Executive Director presented the draft of the revised Personnel Handbook. It is close to being done, requiring appendix and alterations based on new Illinois laws.

All Committee Members agreed to increase the Executive Director's spending authority to \$15,000 from \$10,000.

ADJOURNMENT

Chairman Piorkowski adjourned the meeting at 8:04 p.m.



Chairman and Recording Secretary, Tom Piorkowski



Approved: (Secretary to Sign)

8-14-2019
Date

8-14-19
Date