

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE BUDGET/FINANCE COMMITTEE OF THE WHOLE MEETING  
AUGUST 14, 2019**

**CALL TO ORDER**

Chairman Harold called the meeting to order at 7:26 p.m.

**ATTENDANCE**

Four (4) Committee Members were in attendance at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Harold, and Tom Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

**ABSENT**

Three (3) Committee Members were absent: Kory Atkinson, Sue Ellen Eichholz, and Priscilla Spencer.

**AGENDA**

The agenda item for the Budget and Finance Committee of the Whole meeting was to present the Certified Estimate of Revenue by Source.

**DISCUSSION**

The Executive Director had provided the Certified Estimate of Revenue by Source as part of the agenda materials. There were no comments or questions regarding the document. It will be presented for approval at the next regular Board meeting.

**ADJOURNMENT**

Chairman Harold adjourned the meeting at 7:28 p.m.

Susan K Harold  
Chairman & Recording Secretary, Sue Harold

9/11/19  
Date

Terrell Barnes  
Approved: (Secretary to Sign)

9/11/19  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE POLICY COMMITTEE OF THE WHOLE MEETING  
AUGUST 14, 2019**

**CALL TO ORDER**

Chairman Piorkowski called the meeting to order at 7:29 p.m.

**ATTENDANCE**

Four (4) Committee Members attended at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Harold, and Tom Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

**ABSENT**

Three (3) Committee Members were absent: Kory Atkinson, Sue Ellen Eichholz, and Priscilla Spencer.

**AGENDA**

The agenda items for the Policy Committee of the Whole meeting were: 1) Trustee Policy 1H, Evaluation of the Executive Director; and 2) Administrative Policy 4I, Salary Administration.

**DISCUSSION**

Trustee Policy 1H, Evaluation of the Executive Director

The Executive Director explained the impetus for reviewing the policy and setting policy as procedure.

Administrative Policy 4I, Salary Administration

The Executive Director explained the updates she made.

Results of Meeting

All agreed to go forward.

**ADJOURNMENT**

Chairman Piorkowski adjourned the meeting at 7:30 p.m.

  
\_\_\_\_\_  
Chairman & Recording Secretary, Tom Piorkowski

  
\_\_\_\_\_  
Approved: (Secretary to Sign)

\_\_\_\_\_  
Date

  
Date

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES FROM THE BUILDING COMMITTEE OF THE WHOLE MEETING  
AUGUST 14, 2019**

**CALL TO ORDER**

Len Baumgart served as Chairman Pro Tem in Chairman Atkinson's absence. He called the meeting to order at 7:31 p.m.

**ATTENDANCE**

Four (4) Committee Members attended at the start of the meeting: Terrell Barnes, Len Baumgart, Sue Harold, and Tom Piorkowski. Also in attendance was Executive Director, Samantha Millsap.

**ABSENT**

Three (3) Committee Members were absent: Kory Atkinson, Sue Ellen Eichholz, and Priscilla Spencer.

**AGENDA**

The agenda item for the Building Committee of the Whole meeting was continued renovation discussion.

**DISCUSSION**

The Executive Director updated the board on her plans to meet with Dewberry regarding the review of the master building plan and then proceed to meet and review with CSS. The goal is to eventually develop an estimated budget for the overall master plan, with the intent to keep under \$10M.


There was general discussion on a realistic timing for the Library to present a referendum to the voters, and everyone agreed that the fall of 2020 would be the earliest that something could be developed.

Everyone was encouraged to solicit feedback from neighbors and friends within the library district regarding their views of the library in general regarding strengths and opportunities and how they may see the value of the library in general. It was agreed that there should not be any discussion regarding building plans at this early of a stage of the project.


**ADJOURNMENT**

Chairman Pro Tem Baumgart adjourned the meeting at 7:59 p.m.

  
\_\_\_\_\_  
Chairman Pro Tem & Recording Secretary, Len Baumgart

  
\_\_\_\_\_  
Approved: (Secretary to Sign)

  
Date 9-25-19

  
Date 9/11/2019