

# Roselle Public Library District

## Working Budget FY 2019 - 2020



### Income

Property Taxes	\$	2,054,863.25
Personal Prop. Repl. Taxes	\$	10,000.00
Fees & Fines	\$	21,800.00
Donations	\$	9,150.00
Grants	\$	35,488.75
Other	\$	52,894.00
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TOTAL:	\$	2,184,196.00

### Expenditures

#### Personnel - Salaries

10-51120 Adult Services	\$	239,000.00
10-51140 Youth Services	\$	193,000.00
10-51150 Tech. Services	\$	124,000.00
10-51110 Administration	\$	191,100.00
10-51160 Maintenance	\$	42,000.00
10-51130 Circ. Services	\$	198,000.00
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TOTAL:	\$	987,100.00

#### Personnel Costs

10-51500 Intermittant Labor	\$	500.00
10-51710 Med/Dent/Vis/Life Insurance	\$	191,000.00
10-51720 Empl. Recognition	\$	3,400.00
10-51730 Association Dues	\$	4,000.00
10-51740 Mileage	\$	2,000.00
10-51750 Recruiting Costs	\$	500.00
10-51810 Continuing Ed - Admin.	\$	700.00
10-51820 Continuing Ed - RASD	\$	700.00
10-51830 Continuing Ed - Circ.	\$	700.00
10-51840 Continuing Ed - YS	\$	750.00
10-51850 Continuing Ed - TS	\$	350.00
10-51900 Tuition Re'burement	\$	2,000.00
10-51870 Conferences	\$	3,800.00
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TOTAL:	\$	210,400.00

#### Building Operations

10-52100 Utilities - Electric	\$	48,000.00
10-52200 Utilities - Gas	\$	14,000.00
10-52300 Utilities - Water	\$	4,900.00

10-52400 Bldg/Mech. Maintenance	\$	56,172.00
10-52500 HVAC System (Controls + Mech)	\$	32,124.00
10-52600 Custodial Services	\$	32,000.00
10-52700 Telephone	\$	8,000.00
10-52750 Security Systems	\$	8,000.00
10-52800 Landscaping	\$	7,000.00
10-52850 Snow Removal	\$	10,000.00
10-52900 Equipment Rental	\$	750.00

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TOTAL: \$ 220,946.00

### Trustee Expenses

10-54100 Board Supplies	\$	500.00
10-54200 Legal Notices	\$	3,500.00
10-54150 Board Training	\$	1,000.00
10-54250 Advocacy/Pub. Relations	\$	700.00
10-54300 Association Dues	\$	350.00
10-54350 Mileage Expense	\$	200.00

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TOTAL: \$ 6,250.00

### Professional Services

10-53100 Legal Fees/Expenses	\$	9,000.00
10-53200 Building & Liability Insurance	\$	16,500.00
10-53300 Accounting Fees	\$	13,000.00
10-53350 Audit & Actuary Fees	\$	15,000.00
10-53400 Payroll Processing	\$	6,000.00
10-53500 Bank Fees	\$	500.00
10-53600 Collection Services	\$	-
10-53150 Consulting Services	\$	1,500.00
10-53700 Appraisal Services	\$	1,500.00

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TOTAL: \$ 63,000.00

### Library Materials

10-55120 Books - Adult	\$	54,000.00
10-55125 Books - Teen	\$	3,000.00
10-55130 Books - Youth	\$	37,500.00
10-55110 Books - Admin	\$	500.00
10-55320 Adult Periodicals	\$	9,000.00
10-55330 YS Periodicals	\$	750.00
10-55220 Adult AV	\$	22,000.00
10-55230 YS AV	\$	12,500.00
10-55420 Databases - RASD	\$	40,000.00
10-55430 Databases - Youth	\$	11,000.00
10-55500 Downloadable Media	\$	25,000.00

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TOTAL: \$ 215,250.00

## Programming & Events

10-55620 RASD Programming	\$	7,800.00
10-55630 YS Programming	\$	7,200.00
10-55625 Teen/YA Programs	\$	2,300.00
10-55610 Admin Programming	\$	4,000.00
10-55700 Interdepartmental Prog.	\$	1,500.00

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TOTAL: \$ 22,800.00

## Public Relations and Marketing

10-54400 Newsletter Printing	\$	20,000.00
10-54450 Newsletter-Postage	\$	6,000.00
10-54510 Admin. Pub. Relations	\$	2,000.00
10-54520 RASD Pub. Relations	\$	500.00
10-54530 YS Pub. Relations	\$	500.00
10-54540 Circ Public Relations	\$	500.00
10-54600 Promotional Materials	\$	2,000.00

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TOTAL: \$ 31,500.00

## Library Operations

10-56115 Supplies - Circulation	\$	5,000.00
10-56125 Supplies - Youth Services	\$	5,000.00
10-56120 Supplies - RASD	\$	5,000.00
10-56200 Graphics Supplies	\$	1,000.00
10-56250 Patron Supplies	\$	400.00
10-56400 Custodial Supplies	\$	5,300.00
10-56110 Office Supplies	\$	6,000.00
10-56300 Copy Paper	\$	1,900.00
10-56350 Supplies - Processing	\$	7,500.00
10-56500 Sm Equipment Purchase	\$	2,000.00
10-56600 Equipment Contracts	\$	9,000.00
10-56750 Postage-Circ	\$	1,700.00
10-56700 Postage-General	\$	1,500.00
10-56800 RBP Payments	\$	500.00
10-56825 Binding	\$	300.00
10-56850 Processing/Outsourced	\$	3,700.00
10-50070 OTC Stamps	\$	1,000.00
10-56900 Contingency	\$	10,000.00

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TOTAL: \$ 66,800.00

## Automation

10-57100 TLC Software Maint.	\$	15,800.00
10-57200 LAN Maintenance	\$	28,000.00

10-57300 Computer Equipment	\$	37,000.00
10-57400 Internet Fees	\$	20,000.00
10-57500 Computer Hdw Maint.	\$	3,500.00
10-57600 Software Licensing	\$	16,500.00
10-57700 Website Expenses	\$	5,500.00
10-57800 OCLC Pricing	\$	250.00

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TOTAL:	\$	126,550.00
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### Capital Equipment

10-58100 Library Equipment	\$	3,000.00
10-58200 Furniture	\$	9,000.00

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TOTAL:	\$	12,000.00
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### Special Levy Fund Expenditures

50-55000 FICA	\$	74,500.00
55-55500 IMRF	\$	123,000.00
60-56000 Unemp. Comp	\$	4,600.00
70-57000 Workers Comp	\$	5,500.00
80-58000 Liability Ins.	\$	1,000.00
90-59000 Audit Expense	\$	1,000.00
40-54000 Building Maint.	\$	12,000.00

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TOTAL:	\$	221,600.00
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### Special Reserve Expenditures

20-52000 Special Reserve	\$	500,000.00
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### Summary

Income	\$	2,184,196.00
Operating Expenditures	\$	1,962,596.00
Special Levy Expenditures	\$	221,600.00
<b>TOTAL:</b>	<b>\$</b>	<b>2,184,196.00</b>

**Approved:**

6/12/2019