



## Working Budget FY 2018 - 2019

---

### Corporate Fund Expenditures

#### Personnel - Salaries:

Adult Services	\$	230,180.00
Youth Services	\$	186,141.00
Technical Services	\$	118,876.00
Administration	\$	178,011.00
Maintenance	\$	42,000.00
Circulation	\$	190,886.00

---

TOTAL:	\$	946,094.00
--------	----	------------

#### Personnel Costs:

Intermittant Labor	\$	500.00
HRA + Medical/Dental/Life Ins. Benefits	\$	185,000.00
Empl. Recognition	\$	3,400.00
Association Dues	\$	4,000.00
Mileage	\$	2,000.00
Recruiting Costs	\$	500.00
Continuing Ed - Admin.	\$	700.00
Continuing Ed - RASD	\$	700.00
Continuing Ed - Circ.	\$	700.00
Continuing Ed - YS	\$	700.00
Continuing Ed - TS	\$	350.00
Tuition Re'bursement	\$	-
Conferences	\$	3,800.00

---

TOTAL:	\$	202,350.00
--------	----	------------

<b>Total Personnel Costs:</b>	\$	1,148,444.00
-------------------------------	----	--------------

#### Building Operations:

Utilities - Electric	\$	48,000.00
Utilities - Gas	\$	14,000.00

Utilities - Water	\$	4,900.00
Bldg/Mech. Maintenance	\$	40,000.00
HVAC System Controls/Mech	\$	32,188.00
Custodial Services	\$	32,000.00
Telephone	\$	8,000.00
Security Systems	\$	8,000.00
Landscaping	\$	7,000.00
Snow Removal	\$	9,000.00
Equipment Rental	\$	750.00

---

**TOTAL:** \$ 203,838.00

**Trustee Expenses**

Board Supplies	\$	500.00
Legal Notices	\$	3,000.00
Board Training	\$	1,000.00
Advocacy/Pub. Relations	\$	700.00
Association Dues	\$	350.00
Mileage Expense	\$	200.00

---

**TOTAL:** \$ 5,750.00

**Professional Services**

Legal Fees/Expenses	\$	7,000.00
Insurance - Build. & Conts	\$	13,000.00
Accounting Fees	\$	11,500.00
Payroll Processing	\$	3,600.00
Bank Fees	\$	500.00
Collection Services	\$	-
Consulting Services	\$	1,500.00
Appraisal Services	\$	1,300.00

---

**TOTAL:** \$ 38,400.00

**Library Materials**

Books - Adult	\$	57,000.00
Books - Teen	\$	3,000.00
Books - Youth	\$	38,500.00
Books - Admin	\$	500.00
Adult Periodicals	\$	9,000.00
YS Periodicals	\$	1,100.00
Adult AV	\$	19,000.00
YS AV	\$	12,500.00
Databases - RASD	\$	48,000.00
Databases - Youth	\$	13,000.00

Downloadable Media	\$	25,000.00
<b>TOTAL:</b>	\$	226,600.00

**Programming**

RASD Programming	\$	7,800.00
YS Programming	\$	6,200.00
Teen/YA Programs	\$	2,100.00
Admin Programming	\$	4,000.00
Interdepartmental Prog.	\$	1,500.00
<b>TOTAL:</b>	\$	21,600.00

**Public Relations and Marketing**

Newsletter Printing	\$	18,000.00
Newsletter Postage	\$	5,500.00
Admin. Pub. Relations	\$	2,000.00
RASD Pub. Relations	\$	500.00
YS Pub. Relations	\$	500.00
Circ Public Relations	\$	500.00
Promotional Materials	\$	2,000.00
<b>TOTAL:</b>	\$	29,000.00

**Library Operations**

Supplies - Circulation	\$	5,000.00
Supplies - RASD	\$	2,400.00
Supplies - Youth Services	\$	5,000.00
Custodial Supplies	\$	1,000.00
Office Supplies	\$	400.00
Supplies - Processing	\$	5,200.00
Small Equipment Purchase	\$	6,400.00
Equipment Contracts	\$	2,000.00
Postage-General	\$	8,700.00
Postage-Circulation	\$	2,000.00
RBP Payments	\$	9,500.00
Binding	\$	2,000.00
Processing/Outsourced	\$	1,700.00
Contingency	\$	500.00
Copy Paper	\$	300.00
Graphics Supplies	\$	3,500.00
Patron Supplies	\$	10,000.00
<b>TOTAL:</b>	\$	65,600.00

**Automation**

TLC Software Maint.	\$	15,500.00
LAN Maintenance	\$	27,500.00
Computer Equipment	\$	33,000.00
Internet Fees	\$	20,000.00
Computer Hdw Maint.	\$	3,500.00
Software Licensing	\$	16,500.00
OCLC Pricing	\$	200.00
Website Design	\$	15,000.00

---

<b>TOTAL:</b>	\$	131,200.00
---------------	----	------------

### Capital Equipment

Library Equipment	\$	2,000.00
Furniture	\$	8,000.00

---

<b>TOTAL:</b>	\$	10,000.00
---------------	----	-----------

### Special Levy Fund Expenditures

FICA (Social Security)	\$	72,557.56
IMRF (Pensions)	\$	121,951.52
Unemployment Compensation	\$	5,203.52
Workers' Compensation	\$	5,000.00
Liability Insurance	\$	12,000.00
Audit Expense	\$	13,200.00
Building Maintenance	\$	8,000.00

---

<b>TOTAL:</b>	\$	237,912.60
---------------	----	------------

### Special Reserve Fund Budget

Total	\$	100,000.00
-------	----	------------

### Working Budget Summary

Total Corporate Budget (Personnel Included)	\$	1,880,432.00
Total Special Levy Funds Budget	\$	237,912.60
<b>Total FY8-19 Budget</b>	<b>\$</b>	<b>2,118,344.60</b>